

## **Terms of use of the Neuroscience Research Center Microscopy Core Facility**

**The users of the Neuroscience Research Center Microscopy Core Facility have to abide the following rules:**

- A prerequisite for working within the Core Facility is the mandatory online registration and reservation of the microscope. The application form is available on the webpage of the Microscopy Core Facility <http://mikroskopenwfz.charite.de/en/> or at <http://www.neurocure.de/microscope-facility.html>
- Prior to the first use the every user has to undergo a hands-on training and instruction concerning the use of microscopes as well as laser safety issues by the Core Facility manager.
- Laser safety instructions have to be repeated annually and documented in a written form. Instruction dates will be announced by the laser safety instructor.
- In case working with genetically modified animals (GMOs) the user has to remark this on the application form, including the permission number (project number) and have to complete and attach the form Z.
- The user is responsible for proper working with the microscopes. Any technical failure or disturbance has to be reported immediately to the Core Facility manager.
- Arbitrary adjustments or modifications of the microscopes are not allowed.
- The rooms are climatized in a preset range in order to keep mirrors / optical pathways stable. Changes in the preset temperature are forbidden.
- Every user has to take care of their own data including backup and removal from the microscope system. The hard disks will be deleted regularly. The Core Facility excludes responsibility in case of data loss.
- The maximal booking period for the systems is 6 hours per day
- The systems can be reserved maximum two weeks in advance
- By signing this form the user declares to understand and to follow the terms of use of the Neuroscience Research Center Microscopy Core Facility. Disregarding the terms of use might cause termination of admission to the Microscopy Core Facility.

User:

Date:

Signature: